Bledington Primary School

ADMISSIONS POLICY

Date of Policy	*Date of ratification by Governing Body*	Signed: CO-HEADTEACHERS
01.08.26	*07.10.26*	 CO-CHAIRS OF GOVERNORS *K Dainty A Hammerstein*

Safeguarding Statement

At Bledington Primary School we respect and value all children and are committed to providing a caring, friendly and safe environment for all our pupils so they can learn, in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Bledington Primary School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our pupils by protecting them from physical, sexual and emotional abuse, neglect and bullying

Introduction

- At Bledington Primary School, there is a Planned Admission Number (PAN) of 14 children each year.
- In Gloucestershire, children start school in the September of the school year in which they become five years old.
- For children due to start school in September 2026, the child's date of birth must fall between 1 September 2021 and 31 August 2022.
- The school year begins on 1 September.
- Applications for Reception places are administered by Gloucestershire County Council. Further information about the application process is available on the Gloucestershire County Council website:

  https://www.gloucestershire.gov.uk/education-and-learning/school-admissions/apply-for-a-primary-or-infant-school-place

  Alternatively, you can contact Gloucestershire County Council's Co-ordinated Admissions Team on 01452 425407.

Oversubscription Criteria

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to determine which children are offered places:

1. A looked-after child, or a child who was previously looked after but immediately after being looked after became subject to an adoption order, child arrangements order, or special guardianship order.
2. Children who will have a sibling attending the school at the time the applicant child is admitted.
3. Children with the strongest geographical claim, measured in a straight line from the Ordnance Survey address point of the child's home address (including flats) to the Ordnance Survey address point of the school, using the Local Authority's computerised measuring system. Priority will be given to those living closest to the school.

Where criteria 1 and 2 are oversubscribed, criterion 3 (strongest geographical claim based on straight-line distance) will be used to determine which child is offered a place.

In the event of a tie between two or more children when applying criterion 3, and where there are insufficient places available to offer all children a place at the school, the Local Authority will carry out a process of random allocation.

This is a manual process overseen by an independent person from the Local Authority's Legal Services and Monitoring Team.

In-Year Admissions

If you are moving into the area during the school year, or if your child needs to change schools for another reason, you are welcome to make an appointment to visit our school.

You will need to complete an **In-Year Application Form** for each child and return it to the school together with proof of residence and proof of your child's date of birth.

Admission Appeals

If your child is not offered a place at Bledington Primary School, you have the right to appeal against the decision to an **independent appeal panel**. [gloucester...ire.gov.uk]

Information about how to appeal will be included with the decision letter issued by Gloucestershire County Council. The appeal process follows national regulations and is designed to ensure that all appeals are considered fairly and independently. [gloucester...ire.gov.uk]

For Reception, Year 1 and Year 2 admissions, appeals may be subject to Infant Class Size legislation. These regulations apply where admission has been refused because admitting another child would result in a class containing more than 30 pupils per qualified teacher. In such cases, the circumstances in which an appeal can be upheld are limited. [gloucester...ire.gov.uk]

For other appeals, the independent Appeal Panel will consider the reasons given by both the admission authority and the parent/carer before reaching a decision. [gloucester...ire.gov.uk]

Only one appeal per child for a particular school is normally permitted within the same school year. [gloucester...ire.gov.uk]

Further information about the admissions appeals process can be found on the Gloucestershire County Council website:

https://www.gloucestershire.gov.uk/schooladmissions/information-on-admission-appeals/ [gloucester...ire.gov.uk]

Our Admin staff will be happy to answer any questions you may have on 01608 658388. Further information regarding the in-year admissions process is available on the Gloucestershire County Council website: https://www.gloucestershire.gov.uk/education-and-learning/school-admissions/applying-for-a-school-place-during-the-school-year